

St Edmund's Catholic Primary School – Person Specification

TEACHING AND LEARNING SUPPORT ASSISTANT

ESSENTIAL:

- Literacy and Numeracy skills to support pupils in meeting curriculum requirements (GCSE A-C or equivalent).
- Good organisational skills and the ability to prioritise tasks.
- A firm but positive manner with pupils and the ability to motivate and enthuse them in their learning.
- An understanding of the issues that may affect a pupil in their learning and social development and being prepared to work in positive and creative ways to enable them to learn and flourish.
- Commitment to team working.
- Ability to communicate clearly and confidently both verbally and in writing.
- Ability to maintain accurate records.
- Commitment to continual professional development including further training to develop role.
- Ability to maintain confidentiality and to adhere to data protection.
- Willingness to undertake regular essential training and updating of training such as safeguarding, prevent duty and health and safety for pupils (asthma, epipen etc).
- Flexibility in undertaking duties to ensure the smooth running of the school.
- Fully support the Catholic ethos of the school

DESIRABLE

- Further education qualifications.
- ICT skills.
- First Aid Certificate.