

# St Edmund's Catholic Primary School



## Charging and Remissions Policy

**September 2024**

**St Edmund's Catholic Primary School  
Charging and Remissions Policy**

---

**Mission statement**

**To Love, To Care, To Share**

St. Edmund's Catholic Primary is a community of faith where we aim to keep Christ at the centre of everything we do. We celebrate the uniqueness of every individual nurturing them to achieve their full potential. Our understanding and experience of the love of God grows through our way of living, behaving, learning and teaching, which is inspired by Jesus.

Our Mission Statement encapsulated in "To Love, Care, Share", along with our Catholic values and the teaching of the Catholic Church, underpin the values of this policy.

**CHARGING**

In conformity with the requirements of the Education Reform Act 1988, and the Education Act 1996: Sections 402 and 449-462, the following is the policy of the Governing Body.

1. Except where pupils are entitled to statutory remission, to levy a charge for all board and lodging costs on residential visits.
2. To levy charges for activities wholly, or mainly, outside school hours which are not part of the National Curriculum, statutory religious education or in preparation for a prescribed public examination.
3. To levy no charge in respect of books, materials, equipment, instruments or incidental transport provided in connection with the National Curriculum, statutory religious education or in preparation for prescribed public examinations or courses taught at the school, except where parents have indicated in advance their wish to purchase the product.
4. To request voluntary contributions from parents for school activities in or out of school time for which compulsory charges cannot be levied but which can only be provided if there is sufficient voluntary funding, whilst ensuring that no pupil is excluded from such activity by reason of inability to make a voluntary contribution.
5. To seek payment from parents for damage to or loss of school property caused wilfully or negligently by their children.
6. To leave to the Head Teacher's decision/discretion, the proportion of costs of an activity which should be charged to public or non-public funds.

7. To delegate to the Chair and the Head Teacher the determination of any individual case arising from the implementation of this policy.
8. To request voluntary contributions from parents to the school building fund

### **REMISSIONS**

This policy exists so that parents whose children receive a Free School Meal or are having difficulty in meeting the full cost of trips and extra-curricular activities, may apply for assistance. In some circumstances, financial assistance toward the cost of instrumental tuition will also be considered.

Financial support will be dependent upon:

1. The School receiving prior notice in order to make a decision concerning assistance for trips or activities
2. The completion of a form by a member of SLT after discussion with a parent
3. Whether the trip is part of curriculum time; whether, if not in curriculum time, it is linked to a school activity or whether it is entirely outside school time.

### **Monitoring, Evaluation and Review**

The Governing Body will review this policy annually at the first Governing Body meeting of the academic year and assess its implementation and effectiveness through its Resources Committee. The policy will be promoted and implemented throughout the school.

Approved **September 2024**